

☑ Setup Checklist:

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Student device (in front of student):

- Is run by students to read their PDFs and hear their MP3s. It can be a laptop, desktop or tablet (anything that has a large screen) and must be attached to an external speaker OR a colour printed hard copy of current work with a device attached to an external speaker to play MP3 backings eg phone.
- Should have the shared Piano Folder downloaded from Dropbox or Google Drive and made available offline with automatic sync turned on.

Teacher device (to the right-hand side of student):

- Have an external [microphone](#) attached via usb (eg Blue Yeti USB Microphone)
- Wired headphones or wired earbuds (without a microphone) plugged into the external [microphone](#) that is then connected to the teacher device. Any external microphone used needs a headphones slot. *Headphones need to be used to avoid feedback into the microphone!* If parent wants to listen with the student, then use a [3.5mm to 2 Female Splitter with Jack](#) on the back of the external microphone. This will allow two headphones to be connected.
- This device can be a phone, but a laptop or desktop is preferred and should be connected to the internet via an ethernet cable rather than wifi.
- For lessons, go to Google Chrome, open an incognito tab then log in to Rock Out Loud Live. ID is <https://rockoutloud.live/join/pianozone>
- The camera on the teacher device to be above so that both hands (and if possible feet) are clearly visible.

Google Chrome Settings (you only need to do this once):

- Click on the three dots on the top right-hand side, then go to 'Settings'. Scroll down to 'System' then turn off "Continue running background apps when Google Chrome is used"
- Click on the three dots on the top right-hand side, then go to 'Settings'. Scroll down and click on 'Site Settings'. Scroll down and click on 'Pop-ups and redirects'. Change it to the second option that says 'Don't allow sites to send pop-ups or use redirects'.
- Open up a new tab then type in 'Chrome' and select <chrome://flags/> Search for gpu rasterization. Change the first option to 'enabled'

Other:

- Software: update any software, empty caches, and empty recycle bin.
- Student seat needs to have no back and preferably be an adjustable bench. Check that when the student is sitting (halfway forward, not all the way back!) and hands are on the keys, that the wrist is a little higher or even with the elbows. Then check that feet are flat on the floor or on a footstool.
- Before each lesson turn off all other devices using wifi to maximise bandwidth. Turn on all lesson devices and check battery levels (attach power adaptor if needed).
- Talk to your student about playing between lessons: do first playing session immediately after the lesson, or within 24 hours. Do the second playing session within 24 hours of the first. Aim for 2 or more playing sessions before the next lesson. Message Jane with any questions or problems. If stuck, tell student to do the bits they can and leave out the bits they can't.